



इंडियन रेलवे कॅटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)

"CIN-U74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

No. 2019/IRCTC/CS/PIT/355

Dtd: 31<sup>th</sup> October, 2019

Office Order No: 2

**Sub: Prior intimation about disclosures of events / information as mentioned under the Corporate Policy on Materiality for disclosure of events to the Stock Exchanges.**

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulation 2015, every listed entity is mandatorily required to make disclosures of any events or information which, in the opinion of the board of directors of the listed company, is material. A policy to this effect has already been framed with the approval of the Board of Directors dated August 21, 2019.

A copy of policy on materiality for disclosure of events to the stock exchanges has been hosted on the website i.e. [www.irctc.com](http://www.irctc.com) of the company. Any person desirous to know the details of the policy may visit the website and keep themselves aware about the provisions of the policy.

In view of above, All Employees' are hereby advised to give prior intimation regarding events/information as mentioned under Corporate Policy on Materiality for disclosure of events to the stock exchanges to the Company Secretary and Compliance Officer for onward submission to the Stock Exchanges (BSE & NSE).

All the employees are again requested to strictly adhere to the above mentioned policy.

For and Behalf of Indian Railway  
Catering and Tourism Corporation Limited

(Suman Kalra)

Company Secretary & Compliance Officer

Membership No.: F9199

Copy to: All Employees of IRCTC

For Information of CMD/Directors/CVO

सुमन कालरा  
SUMAN KALRA  
कम्पनी सचिव  
Company Secretary  
आई.आर.सी.टी.सी./IRCTC  
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11th Floor, Statesman House  
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